

MENTAL HEALTH PARTNERS, P.A.

--Patient Information Form--

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Patient Name: _____ Marital Status: M O S Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Cell Phone: (____) _____ Cell of Signif. Other: (____) _____ Phone #3: (____) _____

Employer: _____ Email: _____

Emerg. Contact Name: _____ Relat: _____ Emerg. Phone: (____) _____

Referred by: _____ PCP: _____ PCP Phone: (____) _____

Person responsible for bill (other than patient or insurance company): _____

Address: _____ City/Zip: _____ Phone: (____) _____

Please initial according to your preferences:

(____)—I give permission for this office to speak to the responsible party above about my bill.

(____)—I give permission for this office (including my clinician) to contact me via email and I accept the ordinary limitations of privacy with email (eg, someone may look at my emails).

(____)—I give permission for this office (including my clinician) to contact me via text and I accept the ordinary limitations of privacy with texts (eg, someone may look at my texts).

-- Automated reminder texts (or voicemails) for upcoming appointments are done as a courtesy, but it is up to you to remember your appointments. Your clinician may refer you elsewhere for care if you miss appointments.

-- Please get all your medications refilled during your routine follow-up appointments. When this is absolutely not possible, have your local or mail-order pharmacy fax refill requests to us. There is a \$20 fee for controlled-substance refills outside of appointments (eg, alprazolam, clonazepam, methylphenidate, generic Adderall). Think a week ahead for the refills you need by using a pillbox—this will make things easier for all of us.

-- Please keep your balance at zero. Co-pay and entire balance are due by the business day following date of service. Patients showing no reasonable effort at being responsible for their account will receive one written warning letter before being referred elsewhere for care. Overdue accounts are turned over to a collection agency.

